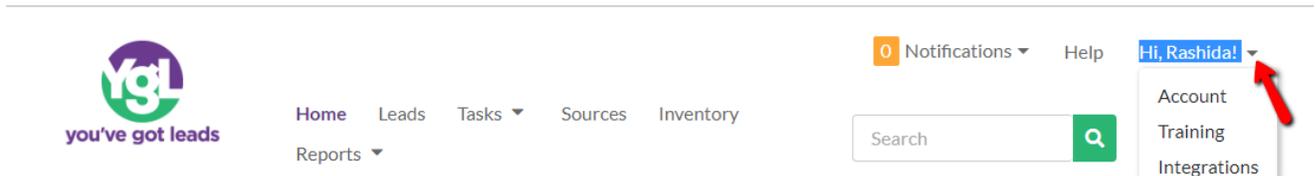
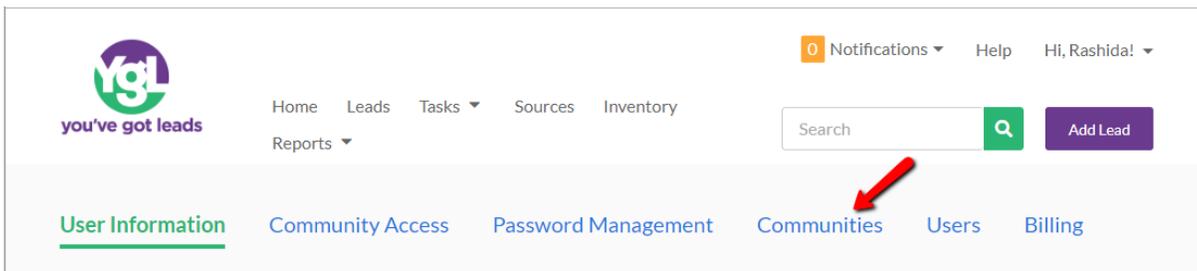


## YGL Corporate Users – How To Self-Manage Your Regions and Divisions in YGL

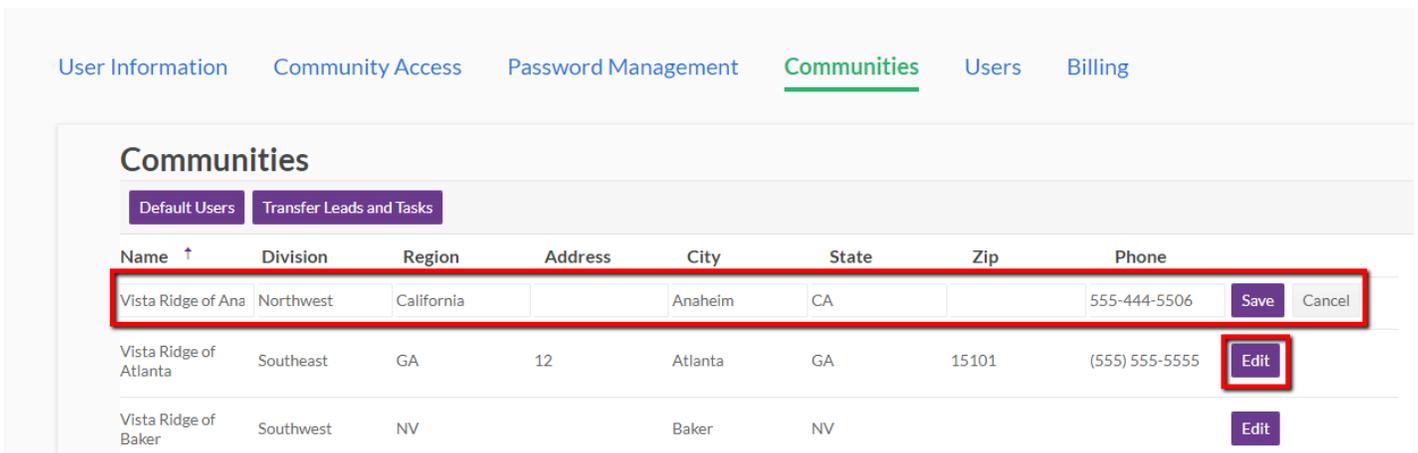
1. Click on the 'down arrow' to the right of the account owner's name that is in the upper right-hand corner of the home dashboard. Choose the "Account" option.



2. Click on 'Communities' text link



3. In your 'Communities' tab, click the 'Edit' button to the right of any property you wish to update the Regions, Divisions, or any other property specific information for. The 'Edit' button will change to a 'Save' or 'Cancel' option. Update the information as desired, then press 'Save' to complete.



Repeat these steps for any additional communities you wish to update.